

Phil Norrey
Chief Executive

To: The Chair and Members of the
Devon Audit Partnership
Committee

County Hall
Topsham Road
Exeter
Devon
EX2 4QD

(see below)

Your ref :
Our ref :

Date : 1 March 2019
Please ask for : Dan Looker, 01392 382232

Email: dan.looker@devon.gov.uk
Fax :

DEVON AUDIT PARTNERSHIP COMMITTEE

Monday, 11th March, 2019

A meeting of the Devon Audit Partnership Committee is to be held on the above date, at 10.30 am in the Committee Suite - County Hall to consider the following matters.

PHIL NORREY
Chief Executive

AGENDA

PART I - OPEN COMMITTEE

- 1 Apologies
- 2 Minutes (Pages 1 - 4)
Minutes of the meeting held on 12 November 2018, attached.
- 3 Items Requiring Urgent Attention
Items which in the opinion of the Chairman should be considered at the meeting as matters of urgency.
- 4 Partnership Working with South Hams District and West Devon Borough Councils
(Pages 5 - 6)
Report of the Head of Devon Audit Partnership, attached.
- 5 Nine Month Update Report 2018/19 (Pages 7 - 16)
Report of the County Treasurer, attached.

- 6 Budget Monitoring 2018/19 - Month 10 (Pages 17 - 18)
Report of Head of Partnership, attached.
- 7 Devon Audit Partnership Budget 2019/20 (Pages 19 - 22)
Report of Head of Partnership, attached.
- 8 Future Meetings
Members are requested to bring their diaries in order for future meeting dates to be arranged.

PART II - ITEMS WHICH MAY BE TAKEN IN THE ABSENCE OF PRESS AND PUBLIC ON THE GROUNDS THAT EXEMPT INFORMATION MAY BE DISCLOSED

Nil

Part II Reports

Members are reminded that Part II reports contain exempt information and should therefore be treated accordingly. They should not be disclosed or passed on to any other person(s).

Members are also reminded of the need to dispose of such reports carefully and are therefore invited to return them to the Democratic Services Officer at the conclusion of the meeting for disposal.

Membership – Comprising two Members from Devon County Council, Plymouth City Council, Torbay Council, Mid Devon District Council and Torridge District Council

County Councillors

Councillors J Clatworthy and J Mathews

Torbay, Plymouth, Mid Devon and Torridge Councils

Councillors Corvid, L Parker-Delaz-Ajete, P Hackett, A Tyerman, J O'Dwyer, Hellyer, B Evans and B Deed

Declaration of Interests

Members are reminded that they must declare any interest they may have in any item to be considered at this meeting, prior to any discussion taking place on that item.

Access to Information

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NB   Denotes bus stops

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First Aid

Contact Main Reception (extension 2504) for a trained first aider.

DEVON AUDIT PARTNERSHIP COMMITTEE

12 November 2018

Present

Devon County Council

Councillor John Mathews

Other Council Representatives

Councillor Margaret Corvid, Plymouth City Council
Councillor Lorraine Parker-Delaz-Ajete, Plymouth City Council
Councillor Alan Tyerman, Torbay Council
Councillor James O'Dwyer, Torbay Council
Councillor Philip Hackett, Torridge District Council (Chair)
Councillor James Hellyer, Torridge District Council
Councillor Bob Evans, Mid Devon District Council (Vice Chair)
Councillor Bob Deed, Mid Devon District Council

Apologies

Councillor Clatworthy, Devon County Council

* **32** **Minutes**

RESOLVED that the Minutes of the meeting held on 20 June 2018 be signed as a correct record.

* **33** **Items Requiring Urgent Attention**

There was no item raised as a matter of urgency.

* **34** **Six Month Update Report 2018/19**

The Committee received the Report of the Head of Devon Audit Partnership (CT/18/81) summarising the Partnership's activity in the first six months of 2018/19.

The Head of Partnership and Members discussed and noted, in particular:

- The new Access Plymouth contract represents the Partnership's first client in the third sector, while the appointment of DAP as First Level Controllers for Clarion Housing Group regarding their EU funding bid will hopefully be a 'stepping stone' to providing wider audit services to the housing sector.
- the Counter Fraud Team are now well established within the Partnership and won the Team of the Year at the recent Association of Local Authority Risk Managers (ALARM) Risk Awards.
- members congratulated the Head of Devon Audit Partnership on the positive feedback received from customers so far this year in terms of the added value of their audit services, which goes beyond independent assurance and risk identification.
- DAP holds the Customer Service Excellence Award and has for the first 6 months of the year had close to 98% of clients 'satisfied'. Any work identified by customers as not

Agenda Item 2

meeting the expected standards is investigated and measures are put in place to ensure performance improves accordingly.

- Members thanked the Head of Devon Audit Partnership for the recent training events at Buckfast and Sparkford. The Chair highlighted the importance of General Data Protection Regulation (GDPR) and the need for members to be trained in this area.

It was **MOVED** by Councillor Hackett, **SECONDED** by Councillor Deed and

RESOLVED

that the Committee notes the 6-month update report.

* 35 **Budget Monitoring 2018/19 - Month 6**

The Committee received the Report of the County Treasurer (CT/18/82) monitoring the Budget of the Partnership at month 6, indicating a potential slight underspend at year-end due to increased work undertaken, but this is offset by the increase in staff to complete the work.

Members noted:

- GDPR had been one of the areas of extra work to the Partnership.
- IT audits as a growing area of business, and the potential to increase the Partnership's service offer given the scarcity of IT assurance and compliance resources in the area.

It was **MOVED** by Councillor Mathews **SECONDED** by Councillor Evans and

RESOLVED

that the Committee note the projected outturn, variances and reason.

* 36 **Updated Risk Register October 2018**

The Committee considered the Report of the County Treasurer (CT/18/83) setting out the updated strategic and operational risks currently facing the Partnership.

The Head of Partnership discussed the risk of a partner leaving, reputational damage from poor quality audit delivery and failure to adopt modern auditing techniques.

Members noted:

- the risk inherent with the partner council's reducing budgets and the potential impact on DAP.
- the Head of Partnership reported managing considerable reductions over the years and highlighted additional work that had been brought into DAP to mitigate this and ensure that specialisms within the team were maintained.
- an internal marketing programme focussing on the diverse products the Partnership offers.

It was **MOVED** by Councillor Parker-Delaz-Ajete **SECONDED** by Councillor Deed and

RESOLVED

that the Committee notes the updated Strategic and Operational Risk Register; and the actions in place to reduce risks to an acceptable level.

* 37 **Quality Assurance & Improvement Programme - November 2018**

The Head of Devon Audit Partnership presented the Quality Improvement Action Plan setting out the areas for advancement for DAP in the coming 12 months.

It was **MOVED** by Councillor Hackett, **SECONDED** by Councillor Parker-Delaz-Ajete.

RESOLVED

that Committee notes the current Quality Improvement Action Plan, the challenges for the future and the action being taken by management to react to these challenges.

* 38 **Future Meetings**

10.30am on 11 March 2019.

***DENOTES DELEGATED MATTER WITH POWER TO ACT**

The Meeting started at 10.30 am and finished at 11.19 am

Agenda Item 2

PARTNERSHIP WORKING WITH SOUTH HAMS DISTRICT AND WEST DEVON BOROUGH COUNCILS

Report of the Head of Devon Audit Partnership

Please note that the following recommendations are subject to confirmation by the Committee before taking effect.

Recommendation:

- i. That the Committee notes and agrees to both South Hams District Council and West Devon Borough Council becoming a non-voting partner of the Partnership with effect from April 2019.**

1. We have been working with South Hams District and West Devon Borough councils since 2014 and have been managing both councils internal audit function since October of that year. The councils have a shared staffing structure, and this includes two Internal Auditors employed by the councils; our role currently involves managing both of these staff members to ensure that the internal audit plans are completed professionally and effectively.
2. Subject to approval by this committee, we would look to invite South Hams and West Devon councils to join DAP. In the first instance the intention is that both councils will join as "non-voting" partners, but we would like the option to be open for them to join as "full" partners should that be desirable. "Non-voting" status means that both councils will be invited to attend the DAP Management Board and to send two representatives to the DAP Partnership Committee; however neither council will be able to vote on key decisions. In reality, the number of decisions that are voted on are small, but include the annual budget and accounts, and the admittance of new partners. The two Internal Auditors employed by the councils will remain to be employed by them, but DAP will continue with the responsibility of managing these staff to complete the internal audit plans
3. The monetary values involved are commercially sensitive, but South Hams and West Devon councils will represent valuable partners for the Partnership and we would welcome their involvement.
4. Papers will be prepared and presented to the Audit Committee of South Hams District Council (21 March 2019) and West Devon Borough Council (12 March 2019) to seek the endorsement of both committees to join the partnership. Legal agreements are in the process of being prepared to aid in the process.

Agenda Item 4

5. Should all the relevant committees agree to the proposal then we would look for a 1/4/19 start date, although this may require some flexibility to take account of the preparation/ signing of legal agreements.

Robert Hutchins

Electoral Divisions: All
Local Government Act 1972

List of Background Papers

Contact for Enquiries: Robert Hutchins
Tel No: (01392) 382437 Larkbeare House

<u>Background Paper</u>	<u>Date</u>	<u>File Ref</u>
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Nil

There are no equality issues associated with this report

DEVON AUDIT PARTNERSHIP – NINE MONTH UPDATE REPORT 2018/19 Report of the County Treasurer

Please note that the following recommendations are subject to confirmation by the Committee before taking effect.

Recommendation: that the Committee

1. **Notes** the nine month update report from the Head of Devon Audit Partnership

Summary

The attached report from the Head of Devon Audit Partnership summarises activity in the first nine months of 2018/19.

The report recognises the challenging stretch targets that the partnership needs to accomplish and that the management team and staff are working in a professional way to achieve these.

The report recognises that at the recent Government Counter Fraud Awards in the national 'Counter Fraud Team of the Year' category DAP received the accolade of 'Highly Commended' for second place from the organisers (CIPFA, National Crime Agency, Cabinet Office and City of London Police).

Mary Davis

Electoral Divisions: All
Local Government Act 1972

List of Background Papers

Contact for Enquiries: Robert Hutchins
Tel No: (01392) 382437 Larkbeare House

<u>Background Paper</u>	<u>Date</u>	<u>File Ref</u>
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Nil

There are no equality issues associated with this report

Internal Audit & Assurance

Update Report Feb 2019

Partnership Management
Committee

Page 9

February 2019



Auditing for achievement

Report of the Head of Audit Partnership

Please note that the following recommendations are subject to confirmation by the Committee before taking effect.

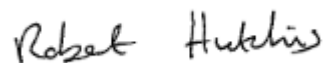
Recommendation: that the Committee notes the current status of the Partnership and current issues.

Key initiatives since October 2018

The Counter Fraud Team's excellence in service delivery continues to be recognised. At the recent Government Counter Fraud Awards the national 'Counter Fraud Team of the Year' award was between DAP's Counter Fraud Services Team and NHS Scotland. NHS Scotland won the award; however we received the accolade of 'Highly Commended' for second place from the organisers (CIPFA, National Crime Agency, Cabinet Office and City of London Police). We are working with Devon, South Hams and Torridge councils to data match council tax records and then to assist in the investigation of potential fraud that is identified.

We have been working with South Hams and West Devon councils since 2014 and have managed the internal audit function since October of that year. Both councils have now enquired about joining the partnership; initially this would be as a "non-voting" member, but longer term the option will be available for them to join as a "full member". We are working with senior management and members to take this forward.

We worked with local partner, SWAP, to deliver training sessions for senior management and audit committee members. The sessions were well attended, and we provided guidance and training on The Cloud, Lessons from Northampton and Alternative Delivery Models. Initial feedback from the events was positive, and we were asked to provide our "lessons from Northampton" to the full audit committee and other members at East Devon Council.



Robert Hutchins
 Head of Devon Audit Partnership
 February 2019

Contents

Page 3 – Finance, and new business

Page 4 - Adding Value

Page 5 – Collaboration, training and success

Page 7 – Customer Service Excellence (CSE)

Page 8 - Internal Audit Performance

Appendix 1 - Customer Service Excellence Results – 2018/19

Finance and new business

Budget position

The Partnership has consistently remained within budget and at the end of 2017/18 carried forward a reserve of £181k. Our projected financial position for 2018/19 shows a small operating surplus of £5,000. However, we know that things can, and do, change quickly and so constantly monitor the financial position to ensure we stay on track and within budget.



New Business

We have been working with **South Hams** and **West Devon** councils since 2014 and have managed the internal audit function since October of that year. Both councils have now enquired about joining the partnership; initially this would be as a “non-voting” member, but longer term the option will be available for them to join as a “full member”. We are working with senior management and members to take this forward.

Cornwall Council – we have provided a quotation to Cornwall Council to provide Data Security and Data Protection reviews at independent care homes in the County. We are pleased to say that the quotation was accepted, and we will work with Cornwall colleagues to now plan, prepare and deliver the work. The work is likely to run into next year, with around 150 days of audit delivery.

Health – in previous years we have assisted Health colleagues by undertaking a few ICT related audits. This year, we have agreed that we will help Audit South West, the main supplier of internal audit to the health community in the south west, by completing cyber security, business continuity and Data Security Protection Toolkit reviews at a range of organisations. The work this year is of greater volume, at around 60 days of input.

It's not easy though....

We were unsuccessful with our bid to Dorset and Wiltshire Fire and Rescue Service. We were selected to provide a presentation to the evaluation panel and were pleased that our “quality” score was within one point of the winning tender; feedback will help us further improve the quality of our bids. However, our price for the work only scored 4th – this was due to a number of reasons, including travel and accommodation costs as the majority of work was expected to take place in Salisbury.



Adding Value

We know that “doing an audit” is not enough for our customers these days; we know that senior management and those charged with governance very much value our independent assurance & welcome our identification of untreated risk or control weaknesses, but they also want an audit service that “adds value”.

Added value will mean different things to different people at different times; it is not about a “buy one get one free” approach, but it is about using our professionalism and ability to apply a unique and independent approach to help organisations and managers provide their services in the best possible fashion. We employ staff who can make a difference and encourage them to “add value” at every step in the audit process. We set out below some comments received from customers **since June** who agreed that we have achieved this aim.

Page 12

Better Care Fund, August 2018

“The consultative approach and guidance as to process, approach and requirements was most helpful in getting the most out of this audit. It has produced learning.”

GDPR, January 2019

“The reassurance provided that our approach taken with the GDPR project as a whole was of a good standard was very helpful. The audit has **added value** as it has highlighted the areas that we need to focus on going forwards.”

Academies, January 2019

“The report was clear, concise and we had the opportunity to challenge and add our comments. The audit **added value** in that it enabled us to have an external review of a new system and processes giving us the confidence in our methods and processes. The audit service is of a high standard and our experience is very positive.”

ICT Loss Learning and Resilience, October 2018

“Just to say a big thank you for all your work preparing for and facilitating the discussion today. I thought LG engaged well and there are some good things arising from the conversations. You have a really nice rapport with them.”

Pensions, January 2019

“The audit **added value** in that it highlighted the importance of relevant training procedures across all teams and having contingencies in place on smaller teams.”

Collaboration, Training and Success

We are working with our collaborative partner, **Audit West**, to recruit an ICT Audit Manager. We believe this is an exciting opportunity to work innovatively across all our partners and clients in the South West.



Regional Training for Audit Committees

We worked with SWAP to deliver training sessions in October for senior management and audit committee members – the events were well attended, with over 30 different public sector organisations represented. The topics covered included; Understanding the Cloud; Learning from Northampton; Alternative Delivery Vehicles and getting the most from you internal audit team.

We have since been asked to present our “Learning from Northampton” session to the full Audit Committee and other members at East Devon Council.



Counter Fraud Service

We reported in June that the team won the Team of the Year Award in the 2018 Alarm Risk Awards.

At the recent Government Counter Fraud Awards the national ‘Counter Fraud Team of the Year’ award was between Devon Audit Partnership and NHS Scotland. NHS Scotland won the award, however we received the accolade of ‘Highly Commended’ for second place from the organisers (CIPFA, National Crime Agency, Cabinet Office and City of London Police).



Customer Service Excellence (CSE)

DAP holds the Customer Service Excellent award.

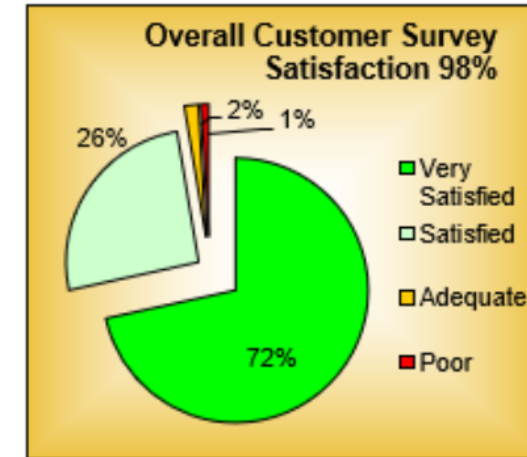
After every audit we issue client survey forms. The results of the surveys returned remain very good and very positive. The overall result is very pleasing, with near 98% being "satisfied" or better across our services, see appendix 1. It is very pleasing to report that our clients continue to rate the overall usefulness of the audit and the helpfulness of our auditors highly.

However, the real value in seeking feedback is to identify at an early stage where we have not met expectations and take action to address this. In this period, we have had one feedback form where the majority of scores were "poor". We have spoken to the auditor involved and provided training, support and guidance and expect performance to suitably improve.

We seek feedback from customers from all sectors. An extract from some of the feedback received since October is shown below :-

- **Schools, January 2019** "The auditor was able to make suggestions for best practice and spent time showing us where to find relevant information online. It has been a positive experience the aim is to assist us in improving our processes and highlight any areas for improvement. Very professional and informative."
- **Academies, January 2019** "The Auditor was friendly and helpful. They kept us very informed and made suggestions to improve practices."
- **VAT, January 2019** "The audit was helpful in that it identified some weaknesses in our processing of VAT claims."
- **Risk Management, January 2019** "I would like to say a very big thank you for all the work he has done on this, which is much appreciated."
- **Data Security and Information Governance, February 2019** "I wanted to pass on to you how thorough I found the auditors work and pleased I was with the draft report he did. I am not at all surprised, as we received the same high calibre of work last year on another piece of work for us. I acknowledge that you were unfamiliar with the client, but from my view, it was not at all evident. I hope that we can continue to work in partnership going forward."

DAP – Customer Survey Results first 9 mths of 2018/19



But there is always **room for improvement**. 2% of our respondents scored part of our service "poor". One or partner schools fed back a number of areas where we need to improve. These included a better understanding of the differences between federations and academies, and the value of tendering and procurement. It is important that we understand the customers concerns and we have ensured that individual and team training has been put in place to address these concerns.

Internal Audit Performance

Our analysis of performance for the first nine months of 2018/19 indicates that overall performance is on target, with a few areas that need to be closely monitored. Audit work completed is below target and slightly less than this time last year, but we remain confident that we will be able to deliver our internal audit service to partners and clients. Customer satisfaction levels of 98% across the partnership are noteworthy.

Devon Audit Partnership - Performance monitoring 2018/19					
Nine month performance (end of December 2018) Inc Schools					
Local Performance Indicator (LPI)	Full year Target	9 mth Target	Quarter 3 2018/19	Quarter 3 2017/18	Direction of Travel (where applicable)
Percentage of Audit Plan Started	100	73	76%	81.00%	↓
Percentage of Audit plan Completed	90%	65%	55%	59.00%	↓
Percentage of chargeable time	65%	65%	65.8%	67.60%	↓
Customer Satisfaction - % satisfied or very satisfied as per feedback forms	90%	90%	98%	98.00%	↔
Draft Reports produced within target number of days (currently 15 days)	90%	90%	90%	92.00%	↓
Final reports produced within target number of days (currently 10 days)	90%	90%	99%	97.00%	↑
Percentage of staff turnover	5%	5%	7% (2 people)	11% (3 people)	↓
Out-turn within budget	Yes	Yes	Yes	Yes	↔

Management Comments

On target, but slightly down on last year

Below target, but not seen as an issue

Slightly down, but due to maternity and apprentice training time.

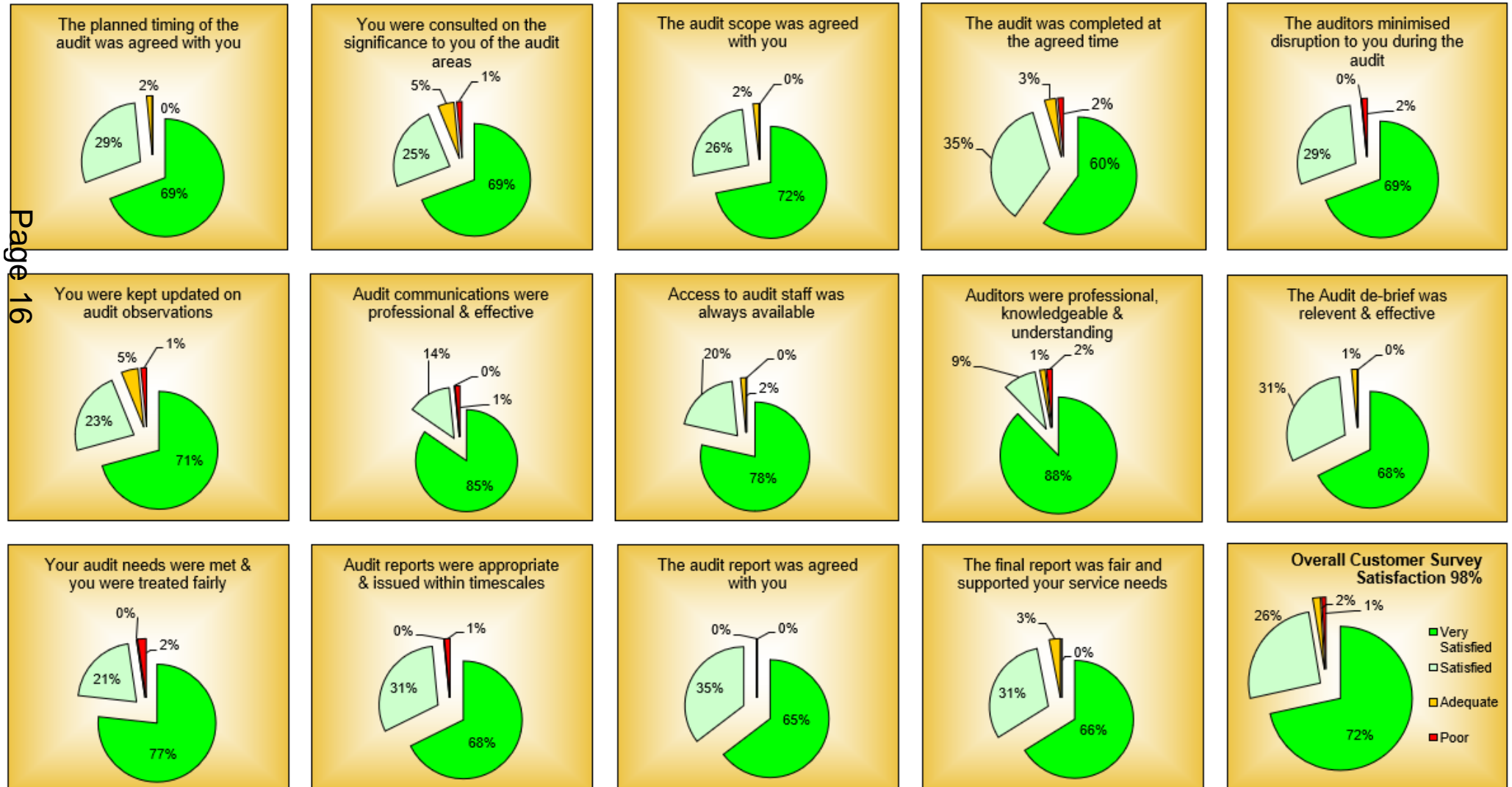
Slight reduction – mainly in the Torbay team (due to sickness & other absence)

Appendix 1 - Customer Service Excellence Results – 2018/19

Customer Survey Results April 2018 - January 2019

The charts below show a summary of 65 responses received.

Page 16



BUDGET MONITORING 2018/19 – Month 10

Report of Head of Partnership

Recommendations:

That members:

1. Note the projected outturn
2. Note variances and reason

Budget Monitoring Month 10

The Budget monitoring at month 10 indicates a potential for a slight underspend at the year end. The variance is mainly because of increase income (7.18%) from extra work undertaken by the partnership, but this is offset by the increase in staff (6.50%) to complete the work.

Projected premises (2.37%) shows an overspend, which is due to additional venue hire.

Transport costs (1.77%) are over target; this is due to the increased expenditure in work the partnership has performed with its clients.

Supplies and services (19.69%) show an overspend, this is due to the additional audit work undertaken by sub-contractor Audit South West. There have also been overspends on course and exam fees and conference and seminar fees as well as subsistence but offset by an underspend in communication costs.

Income has grown (7.18%) due to additional work requests from partners and clients, including Torridge, and the supply of extra audit services for EU funded schemes, Health colleagues and other local authorities.

The table below analyses the under/over spend:

DAP	2018/19 Base Budget	Projected Outturn	Variance
	£	£	£
Employees	1,155,800	1,230,900	75,100
Premises	42,100	43,100	1,000
Transport	28,200	28,700	500
Supplies & Services	63,500	76,000	12,500
Support	21,600	21,600	0
Income	(1,311,200)	(1,405,300)	(94,100)
Total	0	(5,000)	(5,000)

Agenda Item 6

Variances (items over £1,000):

Employees – Staff Costs £ 75,100;

Premises – Venue hire £ 1,000

Supplies and services – increase audit cost £ 9,700, course/exam fees £ 5,700 and conference and seminar fees £ 3,000, other communication costs £ (6,000), print and design £ (1,600);

Income – £ (94,100) - due to additional work requests from partners and clients, including Torridge, and the supply of extra audit services for EU funded schemes, Health colleagues and other local authorities.

DAP Counter Fraud Team

From the 1st May 2018 Plymouth Counter Fraud staff were TUPE over to Devon Audit Partnership, below shows the latest budget projection. The base budgets have been confirmed and updated since the last reports estimations:

DAP Counter Fraud Team	2018/19 Base Budget	Projected Outturn	Variance
	£	£	£
Employees	207,300	221,000	13,700
Premises	0	0	0
Transport	1,700	1,700	0
Supplies & Services	6,600	12,800	6,200
Support	38,600	18,600	-20,000
Income	(254,200)	(254,200)	0
Total	0	(100)	(100)

Robert Hutchins

Head of Partnership

22nd February 2019

LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985

DEVON AUDIT PARTNERSHIP BUDGET 2019/20

Report of Head of Partnership

Please note that the following recommendations are subject to confirmation by the Committee before taking effect.

Recommendations:

That members:

1. Agree the proposed budget for 2019/20
2. Note the areas of uncertainty within the budgeted income figures

Budget 2019/20

Summary

The budget for 2019/20 includes the full year impact of the transfer of the Counter Fraud Team from Plymouth Council to the Partnership.

In setting the budget for 2019/20, the Partnership is aware of the agreed pay award (2%) for staff which will have a significant impact on our payroll related costs, of up to £25k. As a consequence, our day rate charge will need to increase in 19/20, for both DAP partners and external clients.

Torbay Council have further reduced their contribution by £16k over 2018/19 contributions; the internal audit days that we provide to Torbay will therefore need to reduce.

Our Business Plan has recognised funding pressures on Partners, and acknowledges that income from other, external partners will need to rise to compensate for losses. In the current economic climate this is a difficult task to achieve (the Partnership focuses on public sector organisations that all are facing budget pressures) however the successful generation of new business and clients will enable the excellent staff base to be retained providing for a high quality, cost effective assurance services, including internal audit, counter fraud and risk management, for all our partners and clients.

Detailed notes

Employee costs – we employ staff to deliver the assurance services (internal audit, counter fraud and risk management) required by our Partners and external partners. As some of our income is of a short-term nature, we have a small pool of people available through "Temp Solutions" to help with service delivery. Using temporary contracts provides the opportunity to "turn up" or "turn down" our resources, in a reasonably short period, to accommodate for income changes.

Premises cost – remains static, but include additional costs due to the Counter Fraud Team transferring to the Partnership.

Supplies and Services – the budget for 2018/19 remains static

Support – remains static, but includes additional costs due to the Counter Fraud Team transferring to the Partnership.

Income levels are projected to be £280k higher than the 2018/19 budget. Increases are mainly due to transfer of the Counter Fraud Team to the Partnership, but also due to other notable changes in our expected income; these include:-

Agenda Item 7

- Torbay Council (a further 10% saving target)
- Devon & Somerset Fire and Rescue Service – the Service have put their internal audit support out to a competitive tender process, the results of which will not be known until March 2019. As a result, no income has been assumed at this stage.
- Cornwall – our figures include projected one-off income from Cornwall to provide Data Protection related audit services to independent care homes.

As in previous years, Income expected from other customers and partners has been set at a prudent level. The income generated in the coming year may exceed our budgeted figure – for example, we are continuously submitting proposals to support further EU grant funded projects; we look forward to further supporting Health colleagues if we can; and aim to generate further work with our partner AuditWest; all of these will increase our income figure. However, it should be noted that gaining such additional work may require additional (temporary) staff to support delivery.

The table below analyses the projected budget for 2019/20. 2018/19, 2017/18 & 2016/17 budget figures are provided for comparison purposes.

Table 1 Projected Budget for 2019/20

	2019/20 Proposed Budget	2018/19 Base Budget	2017/18 Base Budget	2016/17 Base Budget
Employees *	1,413,900	1,161,900	1,059,800	1,045,000
Premises	38,000	38,000	38,000	38,000
Transport	28,200	28,200	28,200	28,200
Supplies & Services	63,500	63,500	63,500	95,500
Support **	46,600	21,600	21,600	21,600
Income	(1,594,580)	(1,313,200)	(1,211,100)	(1,228,700)
Total (Surplus) / Deficit	(4,380)	0	0	0

* For 2019/20, includes the staff costs of the Counter Fraud Team

** For 19/20 includes support costs related to the Counter Fraud Team.

Agenda Item 7

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Table 2. Analysis of Income from partners and clients

Partner	2019/20 Expected Income Level	2018/19 budgeted Income Level	2017/18 budgeted income level	2016/17 budgeted income level
Fire	0	14,000	8,300	15,300
Police	21,200	26,500	33,100	37,500
Pensions	24,820	23,800	23,800	21,700
Dartmoor	6,300	5,500	5,200	5,100
Exmoor	5,700	5,300	5,300	5,300
Mid Devon	87,200	75,950	0	0
Torrige	48,960	47,100	46,600	42,900
Teignbridge	14,000	13,750	11,300	11,300
South Hams & West Devon	23,400	23,400	20,600	25,100
Cornwall	37,800	0	0	0
Devon CC *	349,000	335,600	297,800	282,500
Plymouth CC **	575,000	318,800	318,800	312,600
Torbay CC	184,000	200,000	218,000	233,800
Schools	102,200	123,000	145,500	168,500
Schools Academies	30,000	50,000	52,000	52,000
EU Grants	40,000	30,000	9,000	0
Other smaller partners	45,000	20,500	15,800	15,100
Total	1,594,580	1,313,200	1,211,100	1,228,700

* Devon County Council includes an amount for Risk Management services.

** Plymouth CC includes an amount for Counter Fraud Services.

Robert Hutchins Head of Partnership 19th February 2019

LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985

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Larkbeare House

Background Paper Nil

There are no equality issues associated with this report

